Boards Best Practices

It's important to set up your Boards to support your Users for their unique needs and responsibilities in KaiNexus. That's why we build Boards based upon Persona. Here are some examples and tips for creating an engaging Board!

KaiNexus

Frontline Board

'My Location's Items' Kanban Card

The tasks your Location submits can appear on the Location's Kanban Card. Quickly see what Items your Location is working on and what is overdue. Tracking the statuses of Items is crucial for success in KaiNexus.

Idea Submission Button

You want to make improvement easy and accessible for your frontlines. One way to do that is by adding a submit button to the top of your frontline Board. This visual cue will help your employees build a habit of submitting ideas.

Additional Resources

Keep all of your important resources in one place. Embed links, files, images, and videos directly to your Board using a freestyle card. This card type is useful for posting announcements, instructions, or other important resources like training videos that you regularly access.

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Leader Board

Items that Need your Attention

Get a quick snapshot of the health of your improvement culture by skimming the bottleneck cards on this board. These cards are a quick visual tool for you to see where the bottlenecks are developing in KaiNexus, so you easily know where to focus your coaching efforts.

A few different bottleneck cards you can use are Items Requiring Assignment, Items with Resolution Submitted, and Stagnant Items.

Team Activity

The reports section on this board can be customized to show which reports are most relevant for you and your organization.
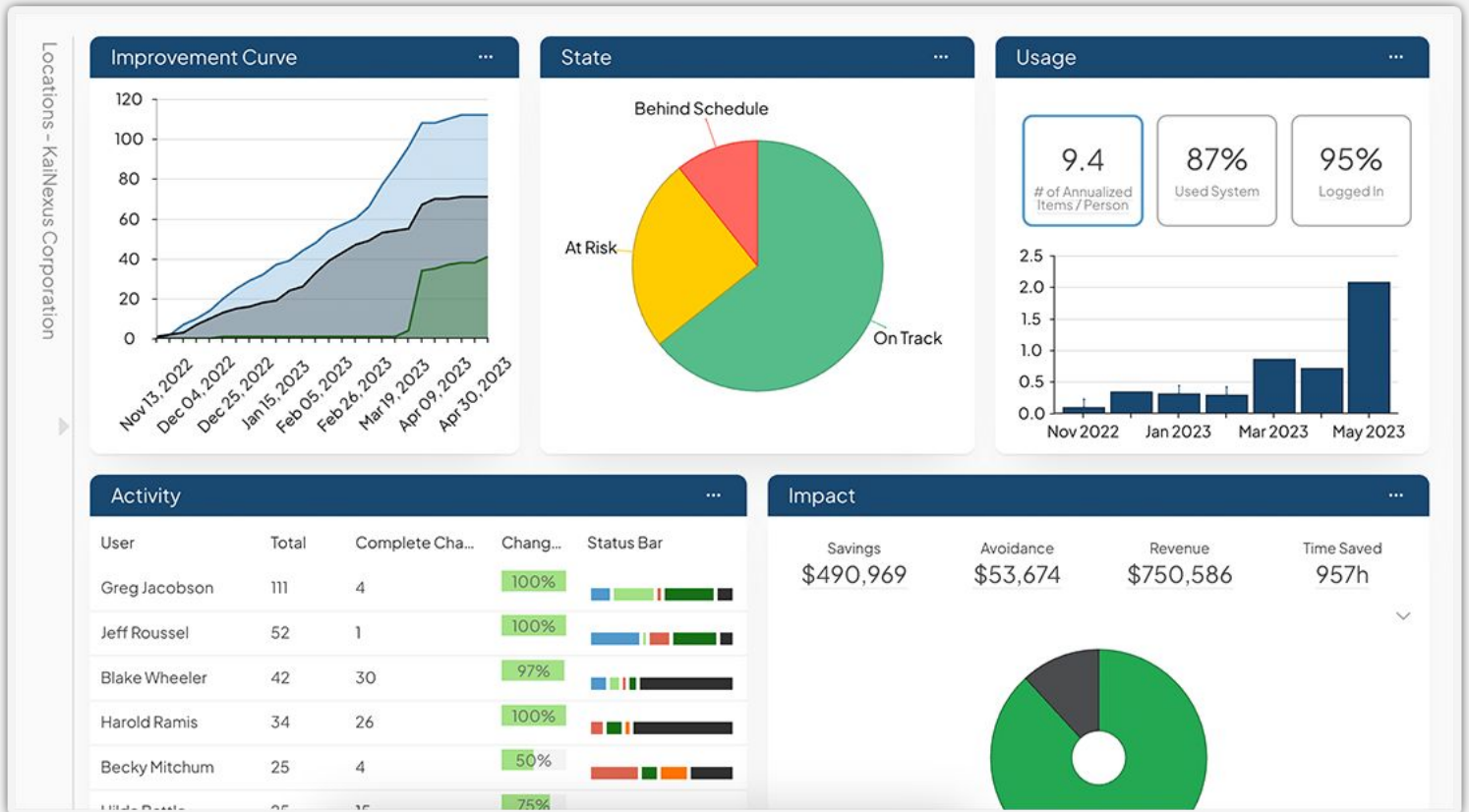
Activity Over Time and Activity by Person are excellent reports for quickly understanding activity and engagement trends. Additionally, many people find value in easily monitoring their impact for easy reporting, while others may prefer to swap this report for an attribute or user engagement summary.

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Executive Board

Reports

Display any Activity, Engagement, Impact, or Attribute Report on a Board for your Executives to easily view. In one location evaluate the health of the organization's improvement culture by tracking:

- Submission and completion rates
- Average number of improvements submitted per person
- The cumulative outcomes and impacts of your organization's Items and more.

Location Filter

You can apply a Location Filter to an entire board. Instead of building a separate board for each location, the Location Filter allows you to build and maintain one board that displays data across separate locations and includes the Location Filter on the left-hand side of the board.

You can use this to allow executives to see the progress of your CI efforts across various locations with a simple click on the network location.